

# *The Knolls Section 12*

## **Meeting Minutes**

**Meeting Date:** October 10, 2007

**Attended By:** Jim McGuire, Christie Bishop, Shirley Randall, and Charlene VanMeter, homeowners.

**Subject:** Board of Director's Meeting

**Call to Order:** 7:05 PM

**Approval of Minutes:** NA

### **Homeowners' Comments:**

- ☐ One of the "No Parking" near Bellows was moved closer to the intersection, and as a result there are cars parking close to the intersection again. Shirley will check with the county to see if they will move it back.
- ☐ A problem was reported with the grading of the road where Nantucket meets Bellows. This problem was caused by the trucks at the construction site Shirley will check with the construction company to see if they will fix this problem.
- ☐ There is also a problem with the grading in the parking lot at the end of Turnbridge Court. We will check into this.
- ☐ Can we have the police drive by the community a couple of times at Halloween? Shirley will call.
- ☐ Can we have a no soliciting sign put up for Danville and Turnbridge? No action was agreed to, so this will be revisited at the next meeting.
- ☐ A question was asked about having trees placed between Bellows and the new school as a buffer. This action is already on the books. We are waiting until the school is completed to see if the school does anything before we move forward.
- ☐ Vandalism was discussed. Also the problem with kids playing in the courts of Bellows and Turnbridge, driving across people's lawns, leaving their bike & skateboards in people's yards & driveways. It was agreed there is a problem, but no clear solution. Suggestions included teaming with another HOA and asking the police to patrol.

### **President's Report:**

- ☐ The board is recommending the association fee to be raised by \$5.00 per month to \$60, starting on January 1.
- ☐ Creative Management will be taking over as the management company for the Knolls Section 12 on January 1, 2008.

### **Treasurer's Report Report:**

- ☐ The proposed 2008 budget was passed out for review.
- ☐ Coupon books for next year will be out by the middle to end of December. Please note that, since this is a new company, the address for automatic payments will need to be changed.
- ☐ We are on track for saving towards our reserves this year, but need to start looking at contingency fund.
- ☐ A money market fund was opened at Smart Street. \$5000 was moved to the money market start the reserve fund. Once the surplus for the year has been determined, additional will be

# *The Knolls Section 12*

moved over at end of year.

- ☐ The standard treasurer's report: supplied by ProCom indicated that the community is ahead of budget for the year as if 30 September 2007.

**Architectural Report:** 1 request was approved.

## **Elections of Directors:**

- ☐ The current board will continue for another year.
- ☐ Andre Barnes volunteered to join the board.

## **ProCom Report:**

- ☐ Long Fence bid submitted a bid to erect a gate near the pond.
- ☐ JAMS submitted a proposal for aeration & over-seeding.
- ☐ JAMS and On the Green submitted bids for landscape and snow removal for 2008& 2009.

**Unfinished Business:** NA

## **New Business:**

- ☐ Shirley asked In the Green to resubmit their proposal, since the address that they were bidding on was incorrect
- ☐ Shirley also requested bid from CS Lawn.

**Adjournment:** 9:00 PM

✓

Action Item	Assigned to	Due Date
Minutes from this meeting	Charlene	12 December 2007
Get an updated bid for ground maintenance and snow removal from In the Green.	Shirley	ASAP
Get a bid for ground maintenance and snow removal from CS Lawn.	Shirley	ASAP
Look into the viability and cost of placing a gate across the path to the right of the storm management pond (when facing towards Waugh Chapel Mall.	Shirley	12 December 2007
Have graffiti removed from mailbox on corner of Bellows and Chilmark.	Shirely	10 October 2007
Find out if itemized Frontage Assessment statements can be obtained for each homeowner.	Shirley	11April 2007
Contact county about the No Parking sign.	Shirely	ASAP
Contact the construction company about fixing the grading on Bellows and Nantucket.	Shirley	12 December 2007
Assess the cost to fix the grading problem on Turn bridge.		
Ask the police to make additional patrols by Bellows & Turnbridge on 31 October 2007.	Shirley	31 October 2007
Review & respond to the JAMS bid for landscaping and snow removal for 2008.	Christy, Jim, & Charlene	ASAP
Review & respond to the JAMS bid for aeration and over-seeding.	Christy, Jim, & Charlene	ASAP
Review & respond to proposal from LONG FENCE for the section near the pond.	Christy, Jim, & Charlene	ASAP
Revisit getting a no soliciting sign for Danville/Turnbridge	Christy, Jim, Charlene	12 December 2007

## *The Knolls Section 12*

Get quotes for planting evergreens between Bellows Court and the new school (when the school is completed.)	TBD	TBD
---	-----	-----